2024 Bonham Quilt Hop Vendor Application

Event Date: Friday, July 26, 2024 & Saturday, July 27, 2024
Vendor Early Bird $5 OFF Discount- Deadline: May 3, 2024
Vendor Application Deadline: July 3, 2024
(Limited Space Available)

Please print & provide a picture of your booth/product and a brief product description.

Contact First Name: ________________________________
Contact Last Name: ________________________________
Shop or Business Name: ____________________________
Business Sales Tax ID Number: _______________________
Mailing Address: __________________ City: ____________ State: ____ Zip: ____
Contact Phone: ____________________________ Email: ________________
WebsiteURL: __________________ Facebook URL: ____________

Briefly describe the products you will be selling:
____________________________________________________________________________

Booth Fees:
(SPECIFY NUMBER OF 10'X10' BOOTHS NEEDED EACH BOOTH INCLUDES ONE TABLE AND 2 CHAIRS)

☐ $35.00 1 Booth
☐ $70.00 2 Booths
☐ $105.00 3 Booths

Electricity is limited and is available on a first come first serve basis. (If you need to use electricity, you MUST bring a power surge protected extension cord.)

☐ $40.00 1 Booth (INCLUDES 110 ELECTRICITY)
☐ $80.00 2 Booths (INCLUDES 110 ELECTRICITY)
☐ $120.00 3 Booths (INCLUDES 110 ELECTRICITY)

ADDITIONAL TABLES NEEDED AT $5 EACH

☐ $5 One Table
☐ $10 Two Tables

Please check any items you wish to do:
☐ Sponsor quilt show
☐ Do a demo or class during the quilt show
☐ Donate Door Prize to be awarded during quilt show

Applicant Signature: ____________________________________________

Bonham Visitor Center | 327 N Main St. Bonham, TX | 903.583.9830 | info@visitbonham.com
Internal Only: Application Received by _____ Payment Cash/Check Received Date _____
2024 Bonham Quilt Hop Event Information, Rules & Regulations

**Application Deadline:** Application must be received and paid by Wednesday, July 3, 2024

**Payment:** Checks must be made out to the City of Bonham

**Event Date:** Friday, July 26, 2024 10:00 – 4:00 & Saturday, July 27, 2024 10:00 – 4:00

**Vendor Set-Up Location:** Roy V. Floyd Community Building 1100 W. 5th Street.

**Vendor Set-Up:** Thursday, July 25th -11:00 pm till 6:00 pm

**Door Prize:** Vendors MUST donate a door prize of at least $25.00 retail value and it should be turned in by Thursday, July 25th at time of vendor set-up.

**Set-Up/Tear-Down Procedures**
1. Vendors may set up Thursday, July 25th 2024
2. All Vendors must be set-up and ready by 9:30 am Friday, July 26th 2024
3. Exhibitors may unload trucks/trailers on the north side of the building.
4. All vendors are to be mindful of other vendors.
5. Exhibitors using only dollies may enter on the east side of the building.
6. All vendors are responsible for carrying their own merchandise into and out of the building. Once you have unloaded, please move vehicles to the designated vendor parking area. Located on the west side of the building.
7. Booth may NOT be dismantled prior to the end of the show.
8. All vendors can START to tear-down Saturday, July 27th at 4:00 pm
9. Dismantling of your booth MUST be completed by 6:00 pm Saturday, July 27th.
10. Vendors are responsible for providing your own additional tables.

**Booths and Displays**
1. There is no smoking in the building at any time.
2. You will need to make plans for lunch. The exhibit will not close for a lunch break.
3. Vendors are to keep their booth space clean and cleared of trash and boxes.
4. All merchandise and displays MUST be contained within the booth area.
5. Any requests not made on the form can not be guaranteed to be fulfilled.
6. All vendors requesting electricity will need to bring surge protection extension cords.
7. Booth space will be assigned by the Quilt Hop Committee. However, we will consider any requests if possible. Applications and payments received first will receive priority.
8. No food items may be sold from your booth.
9. No decals, stickers, or permanent type tape of any kind may be placed on windows, walls, or doors.
10. The burning of candles or incense is not permitted.
11. WiFi is available.

**Permits/Licenses:**
All vendors are responsible for obtaining the Texas Sales and Use Tax Permit, proper food & beverage licenses, and complying with state and local health regulations. Make certain that copies of permits/licenses required as part of your operation are attached thereto, including, but not limited to health permits, electrical permits, business licenses, Sales and Use Tax Permit etc. for more information on the Sales and Use Permit, contact [https://comptroller.texas.gov/taxes/](https://comptroller.texas.gov/taxes/)

The Applicant Signature releases The Bonham Quilt Hop, City of Bonham employees and any representative from permits/ licenses and or all damages, injuries and loss of property that may occur at the event

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